

Record of officer decision

Decision title:	Library Management System Contract Update
Date of decision:	18 February 2021
Decision maker:	Director for Economy & Place
Authority for delegated decision:	The Chief Executive's Scheme of Delegation. Appendix one of the scheme states under section SA41 that the Director of Economy and Place may implement decisions relating to Libraries.
Ward:	Countywide
Consultation:	Herefordshire Council Commercial Services Manager Herefordshire Council Legal services
Decision made:	To note the change of name of the company providing Herefordshire Council's Library Management System
Reasons for decision:	<p>In July 2020, having followed due process, Herefordshire Council entered into a five year contract with Capita Software Solutions for the supply and maintenance of its Library Management System.</p> <p>The parent company, Capita Ltd, has agreed the sale of its Software Solutions business to Tiger UK Bidco Ltd. All staff, commitments and liabilities will transfer to the new company and the terms of our contract will not be affected.</p>
Highlight any associated risks/finance/legal/equality considerations:	There are no financial, legal or equality considerations or risks associated with this change. Essentially this is a change of company name which will be indicated by adding an addendum to the existing contract.
Details of any alternative options considered and rejected:	This is a business process undertaken by our contracted supplier which will have no material impact on the contract or our service and thus no alternative options required consideration.
Details of any declarations of interest made:	None

Signed

Richard Ball
Director for Economy & Place

Date: 18 February 2021